

Michigan Club Swimming Constitution

Preamble:

We, the members of Michigan Club Swimming, the club swimming organization, in order to develop effective student organizations and leaders through training and education, do hereby establish this constitution.

Article I: Name

The name of the organization will be Michigan Club Swimming (previously MCS), henceforth referred to as such.

Article II: Affiliation with other groups

Michigan Club Swimming does not currently hold any direct campus affiliations.

Michigan Club Swimming seeks to build relationships with the Club Sports Council by holding an honorary position in Council meetings. Additionally, MCS hopes to hold open communication with other aquatic Club Sports.

Article III: Purpose, vision, missions, aims, functions of organization

Section 1. Purpose:

Michigan Club Swimming is established in order to provide a resource for students and those connected with the University who are interested in swimming as a recreational activity and/or competitive sport.

Section 2. Mission:

Through campus involvement, our mission is to create meaningful experiences, a vibrant community, and lifelong memories for University of Michigan students, while also representing the University while competing in swim meets.

Section 3. Functions:

Michigan Club Swimming understands and is committed to fulfilling its responsibilities of abiding by the University of Michigan policies and procedures.

Article IV: Membership

Section 1. Active Membership:

Active membership shall be limited to persons officially connected with the University of Michigan as faculty, staff, or registered students. In addition, the following requirements are necessary to constitute active members:

- a) Payment in full of financial obligations as determined by Michigan Club Swimming.
 - i) Any current or potential member who states that they are experiencing financial hardship will be exempt from dues for the semester in which these concerns were expressed. No documentation or proof is required to qualify for this exemption, and anyone who receives an exemption will hold the same status as a member of Michigan Club Swimming as paying members. To communicate this need, current or potential members may

reach out to the club through email or in person about any concerns regarding dues or expenses within the club.

- b) Volunteer efforts or other contributions to fundraising efforts organized by Michigan Club Swimming
- c) Active participation in activities and events sponsored by Michigan Club Swimming.

Michigan Club Swimming is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, or veteran status in its membership or activities.

Section 2: Joining the organization:

Interested individuals may join the organization by joining the central group on Facebook, attending a meeting, requesting to be added to the listserv, contacting a member, or emailing the group. To be considered active, the individual must meet the requirements outlined in Article IV, Section 1. Upon joining the organization, all members agree not to undermine the purpose or mission of Michigan Club Swimming.

Section 3: Membership Withdrawal:

A member may voluntarily withdraw from the organization by notifying the executive board of their desire to discontinue membership. Financial obligations previously paid to the organization will not be refunded and other contributions of time or donations to the club will not be reimbursed.

Members who choose to leave the organization on good terms may choose to freely rejoin at any time, as long as the returning member meets the standards of membership outlined in Article IV, Section 1. Regaining membership in the organization may not be possible in the event that the conduct of the member gives the Michigan Club Swimming Executive Board cause to believe that his or her return will not be in the best interest of the club's membership body.

Article V: Officers

Michigan Club Swimming will be governed by an executive committee consisting of eight officers:

- a) Two elected Co-Presidents will preside at all meetings. The Presidents will maintain the power to appoint all Executive Board members, shall present all motions to the body, and shall be present at 75% of the Michigan Club Swimming events and meetings.
- b) Upon the completion of the annual election, the details of which are covered in Article VII, the Co-Presidents will accept and review applications to fill the following positions.
 - Competition Chair(s)

- Social Chair (s)
- Logistics Chair
- Media Chair
- Treasurer
- Administrative Chair
- Membership Chair
- Outreach/Fundraising Chair

The specific duties for these positions will be determined as needed by the club Presidents.

Article VI: Advisor, Coach

The role and duties of the faculty/staff advisor, when present, shall include attending meetings, providing counsel to the executive committee, and advising the organization on policies, decision-making, and leadership development. A willing faculty or staff member can be asked to serve in the role by the executive board in consultation with the general body members. The advisor shall not vote on official organization business.

In the event that a coach becomes involved in the athletic operations of the organization, he or she shall provide counsel to the executive committee, and advise the organization on policies, decision-making, and leadership development. Differing from a faculty/staff advisor, the coach should focus most of his or her engagements with the club on training, skill development, and competition initiatives of the club.

Article VII: Operation

Section 1. Voting Eligibility:

Those members meeting all requirements of active membership as set forth in Article IV, Section 1 will be granted voting privileges.

Section 2: Election process:

- a) Co-Presidents shall be elected by a majority vote of the eligible voting members of MCS. All elections will be held on an bi-annual basis during the Fall and Winter semesters. The elected president will then serve for the following three semesters (this includes serving in the summer if elected during the end of the winter semester). Incoming officers will assume their positions immediately after election results are available.
- b) The outgoing Co-President will take nominations from the floor. The nominated parties will be allowed to vote.
- c) All voting shall be collected and tabulated by the outgoing Secretary and one other voting member of MCS, appointed by the outgoing Co-President. If the outgoing Secretary is a nominee for another position, he/she should recuse themselves of tallying ballots and appoint another officer to take his or her place.

- d) The final duty of the outgoing Co-President is to coordinate a transfer of any documents or items pertinent to the completion of Co-President duties. Failure to complete this transfer in a reasonable time frame after the election will result in the outgoing President being held in contempt of the Executive Board.

Article VIII: Finances

Michigan Club Swimming will finance the activities it engages in by the following means:

- a) Applying to funding grants from Central Student Government
- b) Membership dues
- c) Additional fundraising events

Banking

- a) Current Co-Presidents and Treasurer are allowed full access to all banking information including opening and closing accounts with the team

Article IX: Quorum

Three-Fifths (3/5) of the active members must be present to constitute a quorum for elections and official business that requires a vote.

Article X: Removal of Membership or Officers

Section 1: Removal of Officers:

Any officer of MCS in violation of MCS's purpose, and constitution, or who fails to fulfill their responsibilities as outlined in Article V, may be removed from office by the following process:

- a) A written request by at least three members of the organization.
- b) Written notification to the officer of the request, asking the officer to be present at the next meeting and prepared to speak.
- c) A two-thirds (2/3) majority vote of eligible voting members is necessary to remove the officer.

Section 2: Removal of Membership:

Any member of MCS in violation of MCS's purpose, and constitution, or who fails to meet the membership requirements as outlined in Article IV, may have their privileges as a member revoked through the following process:

- a) A written request by at least three members of the organization must be sent to the executive committee.
- b) Written notification to the member in question, asking the member to be present the next executive committee meeting and prepared to speak.
- c) A unanimous decision by the executive committee members, in consultation with the advisor, to remove the member from the organization.

Article XI: Amendments

Section 1. Proposals:

This constitution is binding to all members of MCS but it is not binding unto itself. Amendments to the constitution may be proposed in writing by any voting member of MCS. The Executive Board will review the proposal and it may be struck down, or brought to a vote before the organization's membership. The amendments will be placed on the agenda for the next regular meeting and voted on at that time.

Section 2. Application:

Proposed amendments will become immediately effective following approval of a two-thirds (2/3) vote of all active members.

Article XII: Ratification

This constitution must be ratified by two-thirds of all active members to take effect and shall be reviewed every 3 years.

Article XIII: Statement of Compliance

MCS has read and agrees to fully comply with the University's policies. We understand that the organization's registration is contingent on acceptance of these policies.

This Constitution has been largely developed from the sample provided by the Center for Campus Involvement (CCI).